



No. RC/NF-C/H/2023/ 914,

Date: 14.03.2023

**ADVERTISEMENT FOR RECRUITMENT TO THE POST OF
'OCCUPATIONAL THERAPIST AND' 'TECHNICIAN PROSTHETICS OR
ORTHOTICS' ON CONTRACT BASIS AT AIIMS RAIPUR**

Last date of receipt of application by post

03.04.2023

AIIMS Raipur is an apex healthcare institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojna (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Director, AIIMS Raipur invites application from the Indian Nationals in the prescribed format available on the website of AIIMS Raipur (www.aiimsraipur.edu.in) for the following position on **Contractual Basis for a period of 11 months or till such time an alternate arrangement is made, whichever is earlier:**

1.	Name of Post	Occupational Therapist
	No. of Post	01 (UR)
	Essential Eligibility Criteria	1. 10+2 in Science (Physics, Chemistry and Biology) and; 2. Bachelor's Degree in Occupational Therapy from a recognized Institute / University. 3. 2 years experience Registered with the Occupational Therapy Council.
	Remuneration	Rs. 40,000/- (Consolidated) per month and no enhancement during the contract period.
	Age limit	Between 21-30 years of age.
2.	Name of Post	Technician Prosthetics or Orthotics
	No. of Post	01 (UR)
	Essential Eligibility Criteria	Bachelor's degree in Prosthetics & Orthotics from an Institution / University recognized by Rehabilitation Council of India. Registration with the Rehabilitation Council of India. Desirable: 2 years experience in the field.
	Remuneration	Rs. 40,000/- (Consolidated) per month and no enhancement during the contract period.
	Age limit	Between 21-30 years of age.

I. Important Instructions to Candidates

1. Advertisement along with application form in the prescribed format is available on the website of AIIMS Raipur (www.aiimsraipur.edu.in). The duly filled in application form (**Annexure-1**) along with a self-attested photocopies of all relevant certificates relating to age, educational qualifications, experience etc. should be sent by Speed-Post/Registered Post to Recruitment Cell, AIIMS Raipur so as to reach on or before **03.04.2023, 5:00 pm**. The Institute shall not be responsible for any postal delay.
2. The envelope containing the application form and self-attested copies of documents should be super-scribed "**Application for the post of** **at AIIMS Raipur**" and be sent to the following address so as to reach on or before the last date.

Recruitment Cell

2nd floor, Medical College Building,
Gate No-5, AIIMS Raipur,
G.E. Road, Tatibandh
Raipur – 492099 (C.G.)

3. In addition to sending the hard copy of application by Speed Post / Registered Post, candidates are requested to register on the following link **latest by 03.04.2023** for this recruitment process:

Link for Registration: <https://forms.gle/LXn5DfeTR6gcoHK39>

4. Reservation/relaxation to various categories will be as per Govt. of India rules.
5. Incomplete application form will be summarily rejected.
6. The applicants applying for above post in response to this advertisement should satisfy themselves regarding their eligibility for the post and must fulfill all the eligibility criteria failing which their candidature will be rejected.
7. Candidates who wish to apply for more than one post should apply separately for each post and pay the applicable fee for each post.
8. All the eligibility conditions will be counted as on the last date of application.
9. The above vacancies are provisional and subject to variation. The Director, AIIMS, Raipur reserves the right to vary the vacancies as per the Govt. of India rules/circulars and requirements of the Institute.
10. **Application Fee:** A non-refundable application fee of Rs. 1,000/- to be paid in favour of "AIIMS Raipur" payable at Raipur in the form of Demand Draft. The 'Demand Draft' should be attached with the application form. Candidate should write his/her name, mobile No. and post applied for on the reverse of the demand draft. Candidates belonging to SC/ST, PwBD, Women and Ex-servicemen category are exempted from payment of application fee.
11. **NOC from Present Employer:** Persons working in the Govt./Semi-Govt. Organizations/Autonomous Bodies/PSUs etc. are required to submit NOC from their present employer along with their application form or mandatorily at the time of interview / written test as whenever asked for, whichever is earlier.
12. The recruitment process will be conducted at AIIMS Raipur details of which will be published on the website of AIIMS Raipur. No TA/DA will be paid for appearing in the recruitment process (interview/written test).

II. Selection Procedure

1. Selection to the advertised posts will be done on the basis of performance of candidates in the written test (in the order of merit). The indicative details of written test are as follows:-

- (a) Total No. of questions : 60 (MCQs)
- (b) Total duration of written test : 60 minutes
- (c) Maximum marks : 60 (one mark for each correct answer)
- (d) Minimum qualifying marks* : 35%
- (e) Syllabus for written test : Domain knowledge/ concerned subject
- (e) Negative marking (-0.25 mark) for each wrong answer.

Note: *minimum qualifying marks may be revised as per requirement of the Institute.

2. **Resolution of Tie Cases:** In the event of tie in scores of candidates in written test, merit will be decided by applying following criteria, one after another in the order given below, till the tie is resolved:-

- (a) First by using number of wrong answers: candidate with less wrong answers (negative marks) in test will be placed higher in the order of merit.
- (b) By date of birth: older candidate will be placed higher in the order of merit.
- (c) By alphabetical order in which the names of the candidates appear.

3. **Scrutiny of application / Document Verification:** Before the written test, scrutiny of application and verification of documents of candidates in terms of eligibility criteria i.e. qualification, experience, age etc. (as per the advertisement) will be carried out by a duly constituted committee to determine the eligibility of candidates. Only those candidates who will be declared eligible after scrutiny of application and document verification will be allowed to appear for written test.

4. The above-mentioned selection procedure is indicative and subject to change as per the discretion of the Director, AIIMS Raipur.

III. Terms & Conditions for Recruitment

- 1. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate to be called for test/interview or for selection.
- 2. Canvassing of any kind will lead to disqualification.
- 3. The appointment is purely on contract basis for a period of 11 months or till such time the regular/alternate appointments against these vacant posts are made, whichever is earlier, with effect from the date of joining. As per the requirement of the Institute and subject to satisfactory performance of the incumbents the period of contract may be extended.
- 4. The appointment can also be terminated at any time, on either side, by giving one month's notice or by paying one month's salary, without assigning any reason or failure to complete the period of three months to the satisfaction of competent authority.

5. The appointee shall be on the whole time appointment of AIIMS and shall not accept any other assignment, paid or otherwise and shall not engage himself/herself in a private practice of any kind during the period of contract.
6. The appointee is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
7. The appointee shall perform the duties assigned to him/her. The competent authority reserves the right to assign any duty as and when required. No extra/additional allowances will be admissible in case of such assignment.
8. If an appointee wishes to apply somewhere else or resign within the first 03 (three) months of joining, then neither he/she will be issued a 'No Objection Certificate' nor he/she will receive any Relieving Letter or Experience Certificate.
9. The appointee shall not be entitled to any benefit like Provident Fund, Pension, Gratuity, Medical Attendance Treatment, Seniority, Promotion etc. or any other benefits available to the Government Servants, appointed on regular basis.
10. The appointee shall not be entitled to avail any allowances/facilities being extended to the regular/permanent faculty / staff members of AIIMS Raipur.
11. The candidate should not have been convicted by any Court of Law.
12. In case of any information given or declaration made by the candidate is found to be false or if the candidate has willfully suppressed any material information relevant to this appointment, he/she will be liable to be removed from the service and any other action taken as deemed fit by the Appointing Authority.
13. The decision of the Competent Authority regarding selection of candidates will be final and no representation will be entertained in this regard.
14. The Director, AIIMS Raipur reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
15. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/cancel any communication made to the candidate.
16. No TA/DA will be paid for appearing in the interview/written test.
17. All information/updates related to the recruitment will be uploaded on the website of the AIIMS Raipur (www.aiimsraipur.edu.in). Candidates are advised to regularly visit the website of AIIMS Raipur for updates.
18. All the records related to this recruitment, except for the selected candidates, will be preserved up to 6 months from the date of declaration of result and thereafter these shall stand destroyed.
19. Any dispute in regard to this recruitment will be subject to the Court/Tribunal having jurisdiction over Raipur (CG).
20. In case of any assistance or clarifications regarding the recruitment, candidates may contact: recruitment@aiimsraipur.edu.in or call on **0771-2577267**.

Sd/-
Dy. Director (Admin.)
AIIMS Raipur