

Notification for engagement of Project Associate for Research Project to Study on "Quality analysis of social media promotions being undertaken by the ministry of tourism

Dated 22.02.2023

**TERMS AND CONDITIONS**

- No. of position - Project Associates (02) & Project Assistant (02)

- Profile Description:

<b>Designation</b>	<b>Project Associate / Project Assistant</b>
<b>No. of posts</b>	02 + 02
<b>Location</b>	IITTM Gwalior/Nellore/ Noida
<b>Qualification &amp; Experience</b>	Master's Degree in any discipline with well-defined experience in Research projects related to Tourism/social media/IT and allied sectors with a minimum experience of six months / Teaching
<b>Nationality</b>	Indian
<b>Age Limit</b>	Not more than 40 years (As of 13.02.2023)
<b>Nature of Engagement</b>	Contractual
<b>Period of Engagement</b>	03 Months*
<b>Remuneration</b>	₹ 30,000 (Fixed) / ₹ 25,000/- (Fixed)
<b>Selection Procedure</b>	Multiple rounds of Interviews by IITTM

\*Subject to change

**Qualification:**

- Master's Degree in Tourism/Management/IT
- Experience in working on research projects related to tourism and allied sectors.
- Excellent copywriting and creative writing skills.
- Strong verbal and written communication skills.

**Job Description:**

## Responsibilities:

- Assist in researching social media promotions related to the tourism industry
- Help draft reports based on research findings
- Conduct fundamental analysis of data collected through survey methods and present results to stakeholders
- Work collaboratively with other team members to achieve project goals
- Maintain records of project activities and keep project management updated on progress

**Location:** IITTM

Gwalior/Noida/Nellore

**Starting Date:** Immediate Joining

**Remuneration:** ₹ 30,000/- P.M / ₹ 25,000/- P.M

**Leave Policy:** The project Associate shall be entitled to leave at the rate of 1.5 days of each completed month with no accumulated leave beyond a calendar year on a pro-rata basis. Further, the absence of up to one month may be considered without remuneration.

**Code of Conduct:** The Project Associate shall be expected to follow all the rules and regulations of the IITTM/Government of India which are in force. He/she will be expected to display utmost honesty, official secrecy, and sincerity while discharging his/her duties.

**Police Verification:** Police verification shall be done per the latest instructions by MHA. In case the police verification is received as unfavourable, the contract of the Project Associate shall cease to exist with immediate effect without any notice.

**Application Fee:** Eligible applicants have to remit a non-refundable application fee of Rs.500/- (Rupees Five Hundred Only) in IITTM's bank account No 034422010000053 IFS CODE UBIN0903442 of Union Bank of India, Phalka Bazar, Gwalior (MP) through NEFT/RTGS and fill up the transaction Reference Details in the application form before submitting the form.

Interested candidates may apply online through the form available on the Institute website by 16<sup>th</sup> February 2023 and email the same to [jobsiitm@gmail.com](mailto:jobsiitm@gmail.com). For details, please visit: [www.iitm.ac.in](http://www.iitm.ac.in)