

N. 08/21/2023-DRT  
Government of India  
Ministry of Finance  
Department of Financial Services

3<sup>rd</sup> floor, Jeevan Deep Building,  
10, Sansad Marg, New Delhi,  
Dated : 27<sup>th</sup> June, 2023.

**Office Memorandum**

**Subject: Filling up of existing, anticipated and unforeseen vacancies upto 31.12.2023 for the post of Registrar, Assistant Registrar and Recovery Officer in Debts Recovery Appellate Tribunals (DRATs) and Debts Recovery Tribunals (DRTs) under Department of Financial Services, Ministry of Finance on deputation basis - Reg.**

The undersigned is directed to forward herewith a vacancy circular inviting applications for filling up of vacancies of Registrar in Pay Level 12 (Rs 78800-209200) and Assistant Registrar & Recovery Officer in Pay Level 11 (Rs. 67700-208700) of the pay matrix in various Debts Recovery Appellate Tribunals (DRATs) Debts Recovery Tribunals (DRTs) under Department of Financial Services on deputation basis.

2. The enclosed vacancy circular may be uploaded on the official website of Department of Personnel and Training for wide publicity. It is further requested that applications of eligible and willing officers of Ministries/Departments, who can be spared, may be forwarded so as to reach this Department within 6 weeks from issuance of the vacancy circular i.e. upto 9<sup>th</sup> August, 2023.

  
(Sanjay Kumar)  
Director (DRT)  
Tel: 23364063

To,

The Director, CS-I (D),  
Department of Personnel & Training,  
Lok Nayak Bhawan,  
New Delhi.

Copy to:

1. The Joint Secretary (Establishment) of all Ministries/Departments of Government of India.
2. The Chief Secretaries of State Governments and Administrators of UTs.
3. The Controller General of Accounts, Mahalekha Niyantrak Bhawan, Ministry of Finance, GPO Complex, Block E, Aviation Colony, INA Colony, New Delhi, Delhi-110023
4. The Chairman/MD & CEO of all PSBs.
5. Registrars of all High Courts.
6. The NIC Cell, 2<sup>nd</sup> Floor, Jeevan Deep Building, New Delhi- with a request to upload the vacancy circular immediately on the official website of DFS.

With a request to kindly forward the application of eligible and willing officers, who can be spared immediately, so as to reach this Department before the last date.

**Vacancy Circular for the post of Registrar, Assistant Registrar and Recovery Officer in Debts Recovery Appellate Tribunals (DRATs) and Debts Recovery Tribunal (DRTs):**

**1. Details of vacancies**

**Registrar : vacancies:- 7**

**Existing:- One Vacancy** in DRT, Ahmedabad.

**Anticipated:- 6 vacancies** in DRAT/DRTs at Chandigarh, Delhi, Hyderabad, Pune, Siliguri, Mumbai and any unforeseen vacancies.

**Assistant Registrar : vacancies:- 5**

**Existing :- 4 vacancies** in DRT at Ahmedabad, Aurangabad, Hyderabad, Patna

**Anticipated :- One vacancy** in DRTs at Delhi and any unforeseen vacancies.

**Recovery Officer vacancies:- 22**

**Existing:- 6 vacancies** in DRT at Bangalore, Chennai, Ernakulam, Kolkata, Nagpur and Pune.

**Anticipated:- 16 vacancies** in DRTs at Ahmedabad, Aurangabad, Chennai (2), Ernakulam (2), Guwahati, Jabalpur, Jaipur, Kolkata (3), Lucknow, Madurai, Mumbai (2), and any unforeseen vacancies.

2. The number of vacancies and the locations indicated above are subject to variation without any notice.

3. Willing and eligible officers may submit their applications, duly filled **separately for each post (if applying for more than one post)** in the prescribed proforma **through proper channel only** (i.e. through their Cadre Controlling Authority) so as to reach the undersigned on or before **9<sup>th</sup> August, 2023**.

4. No applicant will be permitted to withdraw his/her candidature after selection. Doing so will attract one year debarment of such candidates for deputation in DRATs/DRTs.

5. The Cadre Controlling Authority of all Ministries/Departments/Attached and Subordinate offices of the Central Government, State Governments, High Courts, Public Sector Banks are requested to forward the applications of eligible and willing officers, whose services can be spared, by duly filling up Annexure-II of the application form, along with vigilance clearance, integrity certificate, major/minor penalty certificate and attested/certified copies of Annual Confidential Reports (ACRs)/Annual Performance Appraisal Reports (APARs)/Grading of the officer for five years i.e. from 2017-18 to 2021-22. It may be noted that, if any ACR/APAR/Grading for a period of more than 3 months is not recorded, then ACR/APAR/Grading prior to 2017-18 for the matching period may be forwarded along with 'No Report Certificate' (NRC) for such period(s). If no report is available for an Assessment year, a report for the year prior to 2017-18 is to be provided.



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6 The crucial date for determining the eligibility in respect of vacancies will be the last date for receipt of application.

7. The eligibility for the post (Annexure I) and the application form (Annexure-II) are enclosed and are also available on this Department's website at-  
<http://financialservices.gov.in/Vacancy>.

8. The Department reserves the right to relax the conditions in the interest of administrative exigencies for any class or category of persons applying for the aforesaid post.

9. **The applications received after the last date or received with incomplete documents or not received through proper channel will not be considered.**  
Applicants/cadre controlling authorities to ensure that the applications, with all required documents, reach well in time before the due date.

10. The selected candidates will be appointed on deputation basis for a period of four years, which may be curtailed or extended further in the interest of administrative exigencies. The pay and other terms and conditions of deputation will be governed by the Department of Personnel and Training Office Memorandum No. 6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.

11. The period of deputation, including the period of deputation to another post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.



(Sanjay Kumar)  
Director (DRT)  
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Department of Financial Services  
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10, Parliament Street,  
New Delhi  
Tel: 011-23364063

**Eligibility for the post of Registrar**

- a. Officers under the Central Government or State Governments or Courts or Tribunals;
- (i) holding analogous post on regular basis in the parent cadre of department; or
  - (ii) with five years service in the grade rendered after appointment thereto on a regular basis in Level 11 in the pay matrix (Rs. 67700-208700) or equivalent, in the parent cadre or department; or
- b. Officers of the Public Sector Banks –
- (i) Holding analogous posts in scale V on a regular basis in the parent cadre or department;
  - (ii) with five years regular service in the post in scale IV in the parent cadre or department.

**Desirable qualification(s)**

Experience in legal or judicial work.

Note 1 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2 : The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 3 : The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing last date of receipt of application.

**Eligibility for the post of Assistant Registrar**

- a. Officers under the Central Government or State Governments or Courts or Tribunals;
- (i) holding analogous post on regular basis in the parent cadre or Department; or
  - (ii) with five years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 9 in the pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or Department; or
  - (iii) with six years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 8 in the pay matrix (Rs. 47600-151100) or equivalent; or



(iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 7 in the pay matrix (Rs. 44900-142400) or equivalent;

(b) Officers of the public sector banks –

(i) Scale IV Officers holding analogous post on regular basis in the parent cadre or Department; or

(ii) Scale-III Officers with five years regular service in the post.

### **Desirable qualifications**

Experience in legal or judicial work

Note 1 : The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 3: The maximum age limit for appointment on deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications.

### **Eligibility for the post of Recovery Officer**

a. Officers under the Central Government or State Governments or Courts or Tribunals;

(i) holding analogous post on regular basis in the parent cadre or department; or

(ii) with five years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 9 in the pay matrix (Rs. 53100-167800) or equivalent in the parent cadre or department; or

(iii) with six years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 8 in the pay matrix (Rs. 47600-151100) or equivalent in the parent cadre or department; or

(iv) with seven years service in the grade rendered after appointment thereto on a regular basis in the post of Section Officer in Level 7 in the pay matrix (Rs. 44900-142400) or equivalent in the parent cadre or department;

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(b) Officers of the public sector banks –

(i) Scale IV Officers holding analogous post on regular basis in the parent cadre or department; or

(ii) Scale-III Officers with five years service in the grade rendered after appointment thereto on a regular basis in the post.

**Desirable qualifications**

Degree in law or having legal experience.

Note 1 : The period of deputation, including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed four years.

Note 2 : The maximum age limit for appointment on deputation shall not be exceeding fifty-six years as on the closing last date of receipt of application.

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