

RECRUITMENT NOTICE

NATIONAL TECHNICAL RESEARCH ORGANISATION

Applications are invited to fill up vacancies in the following post in National Technical Research Organisation on **Deputation/Absorption (For ex-serviceman: Deputation/Re-employment) basis** :-

Sl No.	Name of the Post	No. of Vacancies*	Level in the Pay Matrix#	Method of Recruitment
(i)	Motor Transport Assistant, Grade 'A'	18 (Eighteen)	Level – 2	Deputation/Absorption (For Ex-serviceman: Deputation/Re-employment)

*Number of vacancies may increase or decrease.

#In addition, Special Allowance @ 20% of the Basic Pay will be admissible. However, no Deputation Duty Allowance will be paid.

2. Eligibility Criteria:-

- (a) Personnel of the Central Government or Defence Service personnel:-
 - (i) **Holding** analogous posts on regular basis in the parent cadre or department ;and
- (b) Possessing the following essential educational qualifications and experience :-
 - (i) 10th pass or equivalent from a recognized Board; **and**
 - (ii) Possession of a valid driving license for Heavy **or** Light Motor Vehicles; **and**
 - (iii) Knowledge of motor mechanism (the candidate should be able to remove minor-defects in vehicle)

Note-1: The departmental candidates in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment on promotion.

Note-2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years.

Note-3: The maximum age limit for appointment on deputation shall be not exceeding fifty-six (56) years as on the closing date of the receipt of the application.

For ex-Serviceman: Deputation/re-employment

The Armed Force personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter, they may be continued on re-employment.

Note:- Only the applications of serving candidates (Armed Forces) routed through proper channel would be entertained.

3. The candidates possessing valid driving license for Heavy Motor Vehicle with experience in "Towing Trailers" shall be given preference for selection keeping in view the requirement of the organisation.

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4. **How to apply** – The application duly filled in by willing and eligible personnel in the prescribed proforma (Annexure-I) and Certification by Employer/Cadre Controlling Authority (Annexure-II) be forwarded through proper channel along with attested photocopies of APARs for last 05 years so as to reach on the following address:-

Deputy Director (R)
National Technical Research Organisation
Block-III, Old JNU Campus,
New Delhi -110067

5. The last date of receipt of application is **30 days** from the date of publication of this recruitment advertisement in the Employment News. The recruitment notice and the application form are also available at the website **ntro.gov.in** for information. The extension of last date of receipt of application, if any, will be notified in the said website.

6. Incomplete applications and/or those received late and/or not accompanied by supporting certificates/documents, in support of qualification and experience claimed by the candidates, may not be processed for determining the eligibility for selection. **No correspondence in this regard would be entertained.**

7. **Self-signed photocopies** of the following certificates/documents are to be enclosed with the application. Candidates, however, may be required to produce original certificates for verification at the time of interview/selection.

- (i) 10th/High School/Matriculation pass certificate.
- (ii) Valid driving license for Heavy and Light Motor vehicles including Motor Cycles.
- (iii) For those Defence Services personnel yet to retire – they are required to submit the certificate in the enclosed format (**Appendix- A**)

8. In case of large number of applicants, suitable criteria as decided by the Competent Authority would be adopted for shortlisting of candidates for further selection process.

9. NTRO reserves sole right to relax/modify any of the above criteria and also to cancel the selection process without intimation or assigning any reason.

10. The candidates on their selection and appointment as Motor Transport Assistant 'A' in NTRO, are liable to serve anywhere in India. **The candidates willing to serve anywhere in India shall only need to apply.**

11. Canvassing in any form will disqualify the candidate.

