

**GOVERNMENT OF INDIA, MINISTRY OF DEFENCE
ADVERTISEMENT NOTICE NO : 1083/MISC/A4
39 GORKHA TRAINING CENTRE, VARANASI**

EMPLOYMENT NOTICE

1. Applications are invited for the following post (s) from citizen of India, who are fulfilling the requisite qualifications/ specifications as mentioned below on plain paper duly typed or neatly handwritten in the prescribed format only. Applications duly completed in all respect alongwith a self-addressed registered envelope duly affixed with minimum Rs 25/- postal stamp with all the requisite documents, duly self-attested should be addressed to the **Practising Officer, Civilian Direct Recruitment, Application Scrutiny Board, 39 Gorkha Training Centre Varanasi Cantt, District – Varanasi, State– Uttar Pradesh, PIN-221002:-**

Name of Post	Pay Scale & Level	Essential Qualification	Categories					Total Vacancy	Remarks
			UR	OBC	SC	ST	EWS		
HQ UB Area & Station Headquarter Bareilly									
Steno Grade-II	(Rs. 25500 to 81100) Level – IV	12 th pass or equivalent	01	-	-	-	-	01	-
LDC	(Rs. 19500 to Rs 63200) Level – II		01	01	-	-	-	02	01 vacancy for Station HQ Bareilly
Messenger Draftari	(Rs. 18000 to Rs 56900) Level - I	10 th pass or equivalent	-	01	-	-	-	01	-
Safaiwala			01	01	-	-	-	02	-
Cook	(Rs. 18000 to Rs 56900) Level - I	(i) 10 th class or equivalent from all recognized board. (ii) Must have knowledge of Indian Cooking and proficiency in trade.	01	-	-	-	-	01	-
DY JAG, HQ Central Command, Lucknow									
LDC	(Rs. 19500 to Rs 63200). Level – II	12 th pass or equivalent	01	-	-	-	-	01	

2. Age limit and its relaxation for all posts:-

S. No	Cat	Age Limit	Remarks
(a)	UR & EWS	18 Yrs to 25 Yrs	
(b)	OBC	18 Yrs to 28 Yrs	
(c)	SC/ST	18 Yrs to 30 Yrs	
(d)	ESM (Ex-Servicemen)	As per laid out policy in vogue	Ref to our online advertisement for calculation of age.
(e)	Central Govt Employees (CGE)	Age relaxation for government servants upto 40 years as per instructions or orders issued by the Central Government from time to time.	Persons working in Central Govt Employees (CGE) must apply through proper channel alongwith the certificate from their establishment that no disciplinary action is contemplated/ pending against them and they have no objection to release them in case of selection.

3. Candidate will forward application properly sealed in an envelope to the address mentioned against the post applied for through Ordinary/ Registered /Speed Post. Application in person will not be accepted. Candidates are requested to super scribe the words "APPLICATION FOR THE POST OF _____" on top of envelope while sending the application form. A candidate will apply only one application for any post. Multiple applications of a candidate will be rejected at the time of checking of applications. Applications received before publication of advertisement and after the closing date of application will neither be entrained nor be returned to the candidates.
4. Last date for receipt of application is **26 Oct 2023. (02 Nov 2023** in case of candidate of Andaman & Nicobar and Lakshadweep).
5. The date for determining the age limit shall be the closing date for receipt of application. The age relaxation will be applied only in case valid caste certificate is submitted.
6. Photocopy of the following certificates to be attached alongwith application duly self-attested.
- (a) Recent Four (04) Passport size photographs self-attested one pasted on the right corner of application and one on acknowledgement card and two attached with the application form.
- (b) Self-attested photocopies of following certificates will also be submitted with application :-
- (b.i) Educational qualification certificates (Matriculation onwards).
- (b.ii) Medical Certificate from a registered medical practitioner for physical fitness.
- (b.iii) Birth certificates (Matriculation certificate/Mark sheet in which date of birth is mentioned can be produced in lieu).
- (b.iv) Caste certificates where applicable(OBC/SC/ST).
- (b.v) Income and asset certificate only for Economically Weaker Section (EWS).
- (b.vi) Aadhar Card and one ID proof.
- (b.vii) Residential Certificate.
- (b.viii) Experience/Proficiency Certificate duly Signed and Stamped by Issuing Authority(Where applicable).
- (b.ix) Certificate/undertaking for employment at HQ UB Area, Station HQ Bareilly & Dy JAG HQ Central Command, Lucknow or anywhere in INDIA (Please see sample of certificate at website www.indianarmy.nic.in).
- (b.x) Call letter (Please see sample of call letter at website www.indianarmy.nic.in).
- (b.xi) Discharge certificate only for Ex-servicemen and NOC from C/O/C of unit in case of serving personnel who are in last year of discharge/retirement duly countersigned by respective OIC Records.
- (b.xii) Central Government Civilian employees must furnish "No Objection Certificate" from their employer/office.
7. Detailed Eligibility Criteria and application with mandatory undertaking/forms are available www.indianarmy.nic.in any future amendment/ corrigendum in advertisement will be published at www.indianarmy.nic.in.
8. Incomplete/ ineligible application will be deemed invalid and rejected without intimation to the candidate. Only the eligible candidates will be called for the written examination.
9. It is clear that merely fulfilling the basic essential qualifications requirement does not automatically entitle a person to be called for Test / Interview. The selection will be made strictly on the merit basis. The decision of appointing authority regarding selection / rejections will be final.
10. It is also made clear that number of posts / vacancies are tentative and recruitment process can be cancelled / suspended/ terminated fully or partially by the appointing authority at any stage due to administrative or any other reasons.
11. **Written Tests.** The question paper of written test (Objective type) will be in bilingual i.e English & Hindi as under :-

Subject	Remarks
General Intelligence & Reasoning	LDC and Steno Grade II: The standard of question will be as per 12 th standard basis.
General Awareness	Messenger / Safaiwala / Cook / Draftari
General English	The standard of question will be as per 10 th standard basis.
Numerical Aptitude #	Note : #Numerical Aptitude is not applicable for Steno Grade- II.

12. **Practical/Trade/Physical & Skill tests.** These tests will be carried out as per instructions given in the call letter that is available at www.indianarmy.nic.in.