

**F.No.A-12026/06/2022-Ad.I**

**Government of India  
Ministry of Finance  
Department of Revenue**

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Room No. 77-A, North Block  
New Delhi, dated the 19<sup>th</sup> October, 2023

**OFFICE MEMORANDUM**

**Subject:** Filling up post of Member, Customs, Central Excise and Service Tax Settlement Commission at Additional Bench, Mumbai - reg.

Applications are invited from eligible candidates against one ensuing vacancy of Member, Customs, Central Excise and Service Tax Settlement Commission at Additional Bench, Mumbai in Level 15 of Pay Matrix.

2. As per the Customs and Central Excise Settlement Commission (Recruitment and Conditions of Service of Chairman, Vice-Chairman and Members) Rules, 2015, serving Chief Commissioners or Principal Chief Commissioners or Principal Commissioners of Customs & Central Excise or of equivalent rank who are in service on the date of occurrence of the respective vacancy shall be considered qualified for appointment as Member, Settlement Commission. An officer if appointed as Member, on the date of his appointment to the Commission, was in service under the Central Government, he shall seek retirement from such service before joining the Commission. The existing Recruitment Rules and condition of service may be accessed from the website of the Department of Revenue ([dor.gov.in](http://dor.gov.in)→Acts and Rules).

3. In case the applicant is considered and selected for appointment by the ACC, s/he should not decline the appointment. If s/he declines the appointment or does not join within 30 days of the order of appointment, s/he will not be considered for any further appointment outside her/his cadre for three years and also be debarred for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/Regulatory Body for a period of three years. No further notice in this regard will be given.

4. All willing officers may submit their applications through proper channel alongwith all requisite documents by **02.11.2023** in the prescribed proforma (**Annexure-I**) to the undersigned at the following address:-

Smt. S. Hemalatha,  
Under Secretary to the Govt. of India,  
Department of Revenue,  
Room No. 77-A, North Block, New Delhi.  
Tele No.:- 011-23093277  
Email:- s.hemlatha@nic.in

5. **Applications received after the closing date shall not be entertained.**



(S. Hemalatha)

Under Secretary to the Government of India  
Tele fax No: 23093277

To

Commissioner(Coord.), CBIC with the request that wide publicity of this vacancy circular may be given directly to all Principal Chief Commissioners of Customs & Central Excise or of equivalent rank, all Chief Commissioners of Customs & Central Excise or of equivalent rank and all Principal Commissioners of Customs & Central Excise or of equivalent rank and through related websites of the Board and forward the duly verified applications along with cadre clearance, vigilance clearance in prescribed proforma and up-to-date Original ACR dossier by the due date.

Copy to:-

- i. Chairman, CBIC/ JS(Admn.), CBIC.
- ii. Technical Director, NIC, Department of Personnel and Training, Room No. 11/A, North Block, New Delhi with the request to post this circular on the DoP&T website under the heading "Vacancies in the Autonomous Organisations".
- iii. Section Officer (Computer Cell), Department of Revenue, with the request that this vacancy circular may be posted on the official web site of the Department of Revenue.
- iv. DG (Systems)/DG (HRD), CBIC for information and necessary action.



(S. Hemalatha)

Under Secretary to the Government of India