

Annexure-I

**APPLICATION FOR DEPUTATION (FOREIGN SERVICE TERM BASIS) IN
UIDAI, HEADQUARTERS**

(Last date for receipt of Application: 01.01.2024)

(Since this vacancy is to be filled up on deputation basis, private candidates are not eligible)

1.	Post applied for (Please mention name of the post)					
2.	Name of the Candidate (in block letters)				Paste a recent Passport size photograph	
3.	Gender (✓ the appropriate box)	Male		Female		
4.	Date of Birth (DD/MM/YYYY)					
5.	Date of retirement					
6.	Address for correspondence, mobile number and e-mail id					
7.	Education qualification (Graduation level and above)					
	Examination Passed	Year	Name of University/ Institute	Percentage of marks/ CGPA	Subjects	
8(i)	Date of entry in service	Name of organization			Date of initial appointment	
8 (ii)	Details of employment in , in chronological order (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)					
	Organization/ Institution	Post held	From	To	Scale of Pay	Nature of duties
9.	Complete office address along with telephone number of the present Employer					
10.	Nature of the present employment (✓ the appropriate box)	Ad-hoc		Temporary		
		Quasi-permanent		Permanent		
11.	Present grade and date from which held on regular/substantive basis					

1/28103/2023

12.	Name of the Service, if belonging to Organised Service of the Central Government		
13.	Whether Educational and other qualifications required for the post are satisfied If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same. If applied for more than one post, desired experience for all such posts may be indicated.		
Qualification/ Experience required		Qualification/ Experience possessed by the officer	
Essential: (i) (ii) (iii)			
Desired: (i) (ii) (iii)			
14.	In case the present employment is held on deputation/ contract basis, please state	Date of initial appointment	
Period of appointment on deputation/contract			
Name of the parent office/organization to which you belong			
15.	Training/Courses attended		
16.	Details of award/ honour/ appreciation		
17.	Additional information, if any, which you would like to furnish in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient		

Date:

Place:

(Signature of the Candidate)

Mobile No. : _____

Office Tel.No. : _____

Certified that the service particulars given by the applicant have been verified from his/her service records and found to be correct.

Signature with seal of the Competent Authority

Annexure-II

To be filled up by the cadre controlling authority

Office of

F.No.....

Date:.....

1. The applicant..... if selected, will be relieved immediately for a period of **five years**. The lending department may relieve an officer for a lesser period as per their own policy/rules, which should not be less than **three years** in any case.
2. Certified that the particulars furnished by the officer have been checked from available records and found correct.
3. Certified that the applicant is eligible for the post applied as per conditions mentioned in the circular/advertisement.
4. Integrity of the applicant is certified as 'Beyond Doubt'.
5. No Vigilance case is pending/contemplated against the Officer
6. It is certified that no penalty has been imposed on the applicant during the last 10 years (Alternatively, penalty statement during the last 10 years may be enclosed).
7. Attested photocopies of up-to-date ACRs/APARs for the last 5 years are enclosed. Photocopies of ACRs/APARs have been attested on each page by an officer not below the rank of Under Secretary or equivalent.

Signature.....

Name, Designation & Tele of the forwarding officer

(Office Stamp)

Date:

Place:

No. A-12013/21/Deputation/HQ/20-UIDAI
Ministry of Electronics & Information Technology
Unique Identification Authority of India (UIDAI)
HR Division

Bangla Sahib Road, Behind Kali Mandir
Gole Market, New Delhi – 110001

Dated: 1st November, 2023

CIRCULAR

Subject: Inviting application for various posts on deputation (Foreign Service term basis) in Unique Identification Authority of India (UIDAI) Headquarters at New Delhi.

Unique Identification Authority of India (UIDAI), invites applications for filling up posts of (i) Technical Officer, (ii) Private Secretary (iii) Sr. Account Officer and (iv) Assistant Technical Officer on deputation basis (Foreign Service terms) at its Headquarters in New Delhi.

2. The application may be furnished in the prescribed *pro forma* and forwarded to **Director (HR), Unique Identification Authority of India (UIDAI), 4th Floor, Bangla Sahib Road, Behind Kali Mandir, Gole Market, New Delhi-110001**. The last date for receipt of applications complete in all respect is 01.01.2024. **Since this vacancy is to be filled up on deputation basis private candidates are not eligible.**

3. Application received after the last date or otherwise found incomplete shall not be considered. **Further details may be obtained from the website www.uidai.gov.in.**

Director (HR)

स. ए-12013/21/डेपुटेशन/क्षे. का./ मुख्यालय/20- भा.वि.प.प्रा.
इलेक्ट्रॉनिकी और सूचना प्रौद्योगिकी मंत्रालय
भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई)
मा. सं. अनुभाग

बंगला साहिब रोड
काली मंदिर के पीछे
गोल मार्केट, नई दिल्ली-110001
दिनांक: 1 नवम्बर, 2023

विषय : भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), मुख्यालय , दिल्ली में भिन्न भिन्न पदों को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने हेतु रिक्ति परिपत्र ।

भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई) अपने मुख्यालय , दिल्ली में (i) तकनीकी अधिकारी (ii) निजी सचिव (iii) वरिष्ठ लेखा अधिकारी एवं (iv) सहायक तकनीकी अधिकारी के पदों को प्रतिनियुक्ति (बाह्य सेवा शर्तों) के आधार पर भरने का इच्छुक है ।

2. निर्धारित प्रपत्र में आवेदन निदेशक (एच आर), भारतीय विशिष्ट पहचान प्राधिकरण (यूआईडीएआई), चौथी मंजिल, बंगला साहिब रोड, काली मंदिर के पीछे, गोल मार्केट, नई दिल्ली-110001 को भेजा जा सकता है । सभी तरह से पूर्ण आवेदन पत्र प्राप्त करने की अंतिम तिथि 01.01.2024 है । चूंकि यह रिक्तियाँ प्रतिनियुक्ति के आधार पर भरी जानी हैं, अतः गैर-सरकारी अभ्यर्थी पात्र नहीं हैं ।

3. आवेदन प्राप्त करने की अंतिम तिथि के बाद या अधूरे पाये गए आवेदन पत्रों पर विचार नहीं किया जाएगा ।
विस्तृत जानकारी के लिए कृपया हमारी वेबसाइट www.uidai.gov.in देखें ।

निदेशक (मा. सं.)