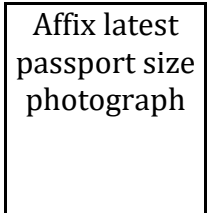


APPLICATION PROFORMA FORM FOR CANDIDATES FROM CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION) AND ALL INDIA SERVICES/CENTRAL PUBLIC SECTOR ENTERPRISES (CPSEs)/PRIVATE SECTOR

FOR THE POST OF MANAGING DIRECTOR IN NFDC

(Must be sent through Proper Channel, except candidates from the Private Sector)

Please refer to the Job Description for the post at Ministry of Information & Broadcasting website (www.mib.gov.in)



1. Name of the post applied for _____
2.
 - (a) Applicant's Name (as per official records Mr. /Mrs. /Ms.) _____
 - (b) Father's Name _____
 - (c) Category as per Employment Status: Officer of Central Government/All India Services/Armed Forces of the Union/Central Public Sector Enterprise/Private Sector (Please tick as applicable)
 - If Central Govt. Service/All India Service, then name of Service & Batch _____
 - (d) Present designation of the Applicant (in full) _____
 - (e) Employee ID _____
 - (f) Name of the present company/Organization _____
 - (g) Office Address: _____
 - (h) Address for communication: _____
3. Telephone No: Office _____ Residence _____
Mobile No. _____ E-Mail ID _____
4. Date of Birth (DD/MM/YY) _____ Age as on 1st April, 2023 (years/months/days) _____

5. (i) Educational/Professional Qualifications:

Sl. No	Qualification*	Name of Institution	Period of Study		Tick the relevant			Tick the relevant			Self-declaration whether meets the eligibility qualification requirement		
			From	To	Part Time	Full Time	Correspondence	Degree	Diploma	Other (Specify)	Mandatory	Desirable	Other

*Should be exactly as per Degree/Certificate issued by the University.

(ii) Positions held during the last ten years in descending order (most recent assignment first). From the date of uploading the Vacancy Circular on the Ministry of Information & Broadcasting website.

Sl. No.	Complete Designation & Place of Posting*	Name of the Organization	Pay Scale**	Period		Self-declaration whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration
				From	To	Yes	No	
1	2	3	4	5				7

*Should be exactly as per specific Office Order issued by the CPSE/Ministry/employer.

**Private Sector-CTC/remuneration/emoluments drawn.

Note: Please attach a write-up (Part A: Achievements during the career so far and Part B: Vision for the post applied for), not exceeding 2000 characters, in support of your candidature, for reference at the time of the interview. The full form of all abbreviations used must be given in the prescribed limit of characters.

(iii) APAR/ Appraisal Grading of the Applicant.

Year	APAR/Appraisal Grading

APAR Gradings of minimum latest five years are required. In case APAR for a particular year above is not available, APAR Gradings for immediate preceding year may be mentioned with reasons.

6. (a) Do you hold lien in any organization other than where currently working?

Yes	No
-----	----

If yes: (i) Name of the organization in which the lien is held: _____
(ii) Date from which the lien is held: _____

(b) Are you on deputation?

Yes	No
-----	----

If yes: (i) Name of parent organization:
(ii) Date from which on deputation:

7. (a) Whether any penalty/punishment was awarded to the Applicant during the last 10 years.

Yes	No
-----	----

If yes, the details thereof;

i) Civil /Criminal ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the Applicant as far as his/her knowledge goes

Yes	No
-----	----

If yes, the details thereof;

i) Civil / Criminal ii) Departmental Inquiry

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge and belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the Advertisement for this post.

(Name and Signature of the Applicant)

ONLY FOR PRIVATE SECTOR APPLICANT

8. Year-wise Audited Annual Turnover (ATO) of the Company in which currently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g. 2020-21, 2021-22 and 2022-23 for a post advertised in the calendar year 2023).

Company in which candidate is currently serving	Year	Annual Turnover of the Company (in Rupees Crore)*

*Please enclose relevant audited statement or supporting documents for Annual Turnover. If Annual Turnover (ATO) is in foreign currency, the exchange rate as on the date of uploading of vacancy (advertisement) on the Ministry of Information & Broadcasting website may be used.

(i) Please provide URL of company website and CIN (Corporate Identity Number) of company

- (a) URL (Company Website Address)
- (b) CIN (Corporate Identity Number)

(ii) I certify that I am working at senior level or at a minimal level of one level below the Board level position

Yes	No
-----	----

(iii) Whether the Company in which I am working is listed on the Stock Exchange.

Yes	No
-----	----

Stock Exchange_____

Proof of listing may be accessed over(please provide URL)_____

(iv) Self-certified copies for proof of age (Matriculation Certificate) and educational qualifications (enclosed)

(v) Please give details of 2 references

- a. Name:
Designation:
Mobile:
Email ID:
Address:

b. Name:

Designation:
Mobile:
Email ID:
Address:

Declaration

I, _____, Son/Daughter of _____ hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant Sections of the Indian Companies Act, 2013.

(Name and Signature of the Applicant)

UNDERTAKINGS (as applicable)

For candidates from Central Government/Armed Forces of the Union/All India Services

Officers of Central Government and All India Services will be eligible for exemption from the rule of immediate absorption. However, I hereby undertake to join the post, if selected. I understand that:

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the Applicant)

Date:

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the Applicant)

Date:

For candidates from Private Sector

I hereby undertake to join the post, if selected. I understand that:

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the Applicant)

Date:

Verification

(To be filled in by the designated officer for Central Government/CPSEs/All India Services)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature and Designation of the
Competent Authority
with Telephone No. & e-mail address

Write-Up:

A: Achievements during the career so far (2000 characters):

B Vision for the post applied for (2000 characters):

APPLICATION PROFORMA FOR CANDIDATES FROM CENTRAL PUBLIC SECTOR ENTERPRISES (CPSEs)/CENTRAL GOVERNMENT (INCLUDING ARMED FORCES OF THE UNION/ALL INDIA SERVICES)/STATE PUBLIC SECTOR ENTERPRISES (SPSEs)/PRIVATE SECTOR

FOR THE POST OF DIRECTOR (FINANCE), NFDC

(Must be sent through Proper Channel, except candidates from the Private Sector)

Please refer to the Job Description for the post at Ministry of Information & Broadcasting website (www.mib.gov.in)

Affix latest
passport size
photograph

1. Name of the post applied for _____
2. (a) Applicant's Name (as per official records Mr./Mrs./Ms.) _____
(b) Father's Name _____
(c) Category as per Employment Status: Officer of a CPSE/Central Government/ Armed Forces of the Union/ All India Services/SPSE/Private Sector (Please tick as applicable)
If Central Govt. Service/ All India Service, then name of Service & Batch

(d) Present designation of the Applicant (in full) _____
(e) Employee ID _____
(f) Name of the present company/Organization _____
(g) Office Address: _____
(h) Address for communication: _____
3. Telephone No: Office _____ Residence _____
Mobile No. _____ E-Mail ID _____

4. Date of Birth (DD/MM/YY)_____Age as on 1st April, 2023.

5. (i) Educational/Professional Qualifications:

Sl. No	Qualification*	Name of Institution	Period of Study		Tick the relevant			Tick the relevant			Self-declaration whether meets the eligibility qualification requirement		
			From	To	Part Time	Full Time	Correspondence	Degree	Diploma	Other (Specify)	Mandatory	Desirable	Other

*Should be exactly as per Degree/Certificate issued by the University.

(ii) Positions held during the last ten years in descending order (most recent assignment first). From the date of uploading the Vacancy Circular on the Ministry of Information & Broadcasting website.

Sl. No	Complete Designation & Place of Posting*	Name of the Organization	Pay scale**	Period		Self-declaration whether meets the mandatory experience requirement		If yes, nature of duties in support of the declaration
				From	To	Yes	No	
1	2	3	4	5	6	7		

*Should be exactly as per specific Office Order issued by the CPSE/Ministry/SPSE/ employer.

**Private Sector-CTC/remuneration/emoluments drawn.

Note - Please attach a write-up (Part A: Achievements during the career so far and Part B: Vision for the post applied for), not exceeding 2000 characters, in support of your candidature, for reference at the time of the interview. The full form of all abbreviations used must be given in the prescribed limit of characters.

(iii) APAR/ Appraisal Grading of the Applicant.

Year	APAR/ Appraisal Grading

APAR Gradings of minimum latest five years are required. In case APAR for a particular year above is not available, APAR Gradings for immediate preceding year may be mentioned with reasons.

6*. (a) Do you hold lien in any organization other than where currently working?

Yes	No
-----	----

If yes: (i) Name of the organization in which the lien is held
(ii) Date from which the lien is held

(b) Are you on deputation?

Yes	No
-----	----

If yes: (i) Name of parent organization:
(ii) Date from which on deputation:

*Not to be filled by Private Sector Applicant.

7. (a) Whether any penalty/punishment was awarded to the Applicant during the last 10 years.

Yes	No
-----	----

If yes, the details thereof;

i) Civil/Criminal ii) Departmental Inquiry

(b) Whether any civil or criminal action or inquiry is going on against the Applicant as far as his/her knowledge goes

Yes	No
-----	----

If yes, the details thereof;

i) Civil / Criminal ii) Departmental Inquiry

I certify that the details furnished by me in Columns 1 to 7 wherever applicable are true to the best of my knowledge and belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the Advertisement for this post.

(Name and Signature of the Applicant)

ONLY FOR PRIVATE SECTOR APPLICANT

8. Year-wise Audited Annual Turnover (ATO) of the Company in which currently working for 3 financial years preceding the calendar year in which the post has been advertised (e.g. 2020-21, 2021-22 and 2022-23 for a post advertised in the calendar year 2023).

Company in which candidate is currently serving	Year	Annual Turnover of the Company (in Rupees Crore)*

*Please enclose relevant audited statement or supporting documents for Annual Turnover. If Annual Turnover (ATO) is in foreign currency, the exchange rate as on the date of uploading of vacancy (advertisement) on the Ministry of Information & Broadcasting website may be used.

(i) Please provide URL of company website & CIN (Corporate Identity Number) of company

(a) URL (Company Website Address)

(b) CIN (Corporate Identity Number)

(ii) I certify that I am

(a) Working at Board level position

Yes	No
-----	----

If yes, please provide your DIN (Director Identification Number)

(b) Holding a post at the level immediately below the Board.

Yes	No
-----	----

(iii) Whether the Company in which I am working is listed on the Stock Exchange.

Yes	No
-----	----

Stock Exchange_____

Proof of listing may be accessed over (please provide URL)_____

(iv) Self-certified copies for proof of age (Matriculation Certificate) and educational qualifications (enclosed)

(v) Please give details of 2 references

a. Name:
Designation:
Mobile:
Email ID:
Address:

b. Name:
Designation:
Mobile:
Email ID:
Address:

I certify that the details furnished by me in Columns 1 to 8 wherever applicable are true to the best of my knowledge and belief. In addition, I further certify that I meet the eligibility criteria as prescribed in the Advertisement for this post.

(Name and Signature of the Applicant)

Declaration

I, _____, Son/Daughter of _____ hereby certify that I have not been disqualified to act as a Director under Section 164 or any other relevant Sections of the Indian Companies Act, 2013.

(Name and Signature of the Applicant)

UNDERTAKINGS (as applicable)

For candidates from Central Government/Armed Forces of the Union/All India Services/SPSE

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(b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the Applicant)

Date:

For candidates from CPSE

I hereby undertake to join the post, if selected. I understand that:

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(b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the Applicant)

Date:

For candidates from Private Sector

I hereby undertake to join the post, if selected. I understand that:

(a) If I convey my unwillingness to join after the interview is held, but before the offer of appointment is issued, I would be debarred for a period of two years from the date of interview, for being considered for a Board level post in any CPSE.

(b) Further, if I convey my unwillingness to join after the issue of offer of appointment, I would be debarred for a period of two years from the date of offer of appointment for being considered for a Board level post in any CPSE.

(Name and Signature of the Applicant)

Date:

Verification

(To be filled in by the designated officer for Central Government/All India Services/Armed Forces of the Union)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature and Designation of the
Competent Authority
with Telephone No. & e-mail address

Write-Up:

A: Achievements during the career so far (2000 characters):

B Vision for the post applied for (2000 characters):