



Atal Bihari Vajpayee Institute of Good Governance & Policy Analysis



(A Regd. Body of Govt. of M.P. under Public Service Management Department)

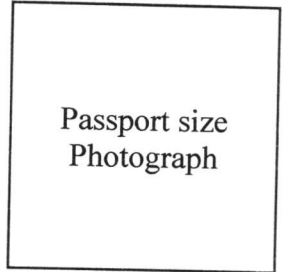
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Application Form (TO BE FILLED IN BLOCK LETTERS)

Application No.: (Office use)	
Application for the Post of:	
Category (PwBD) (If applicable):	



GENERAL INFORMATION:

Name (in capital Letters)					
Father's / Husband's Name:					
Mother's Name:					
Date of Birth (In Numbers): (DD/MM/YY)					
Age in Years (As on 01.04.2024)					
Email Address:					
Contact Number (Mobile Number)					
Alternate Number:					
Category (Tick One)	SC	ST	OBC	EWS	UR
Gender (Tick One)	Male	Female		Transgender	
Domicile in M.P.:					
Marital status	Single		Married		
Nationality:	Indian		Outside India		
Address for correspondence:					
	Pin Code:				
Permanent Address:					
	Pin Code:				

EDUCATIONAL QUALIFICATIONS:

Qualification	Board/University	Year of Passing	Percentage (Round of to 2 decimals) / CGPA of Marks	Course Name & Subjects
HSSC (X)				
Sr. HSC (XII)				
Graduation				
Post-Graduation				
Ph.D. (Subject)				
Post Doctoral Fellowship				
Diploma/Certification/Any Other				

- Separate sheet of paper may be attached, if required

WORKING EXPERIENCE: -

Name of Employer with address (City & State)	Date Month of Joining (dd/mm/y)	Date Month of Relieving/ job details (dd/mm/yy)	Experience in Years & Months	Job Title/ Designation	Job Responsibilities	Name, designation & no. of 2 references in the organization.

COMMUNICATION SKILLS: -

Language	Read	Write	Speak	Typing Skills
Hindi				
English				
Others (Specify)				

COMPUTER SKILLS: -

Description:

DECLARATION

I, solemnly declare that the above information is true to the best of my knowledge and belief. There is no Court Case/Departmental Enquiry/Legal action held against me so far and/or pending against me under any Department/Court of Law and I have not been convicted by any court of Law.

Date:

Place:

Signature:

Name of Applicant:

LIST OF DOCUMENTS TO BE ENCLOSED WITH FORM:-

1. Domicile Certificate of Madhya Pradesh issued by competent authority.
2. UDID and permanent digital disability certificate issued by the competent medical authority.
3. Resume/Bio-Data.
4. 2 colored passport size photographs.
5. Marksheet of 10th standard.
6. Marksheet/certificate/degree of the final year/ semester of the qualifying graduation/ post-graduation degree and other relevant educational qualifications.
7. Diploma/CPCT Certificate (wherever applicable).
8. Latest Experience Certificate.
9. Caste Certificate (Candidates belonging to reserved categories (SC/ST/OBC/EWS) should submit only valid caste certificate issued by the competent authority of Madhya Pradesh Government.
10. Work experience certificate and NOC (if currently employed) issued by the previous employer.
11. The attached format of affidavit (original copy) will be required to be notarized and submitted on the date of joining.
12. ID proof.
13. Address proof.
14. Date of Birth proof.

AFFIDAVIT

(To be produced In Original, Notarized on Stamp paper of Rs.100)

I..... son/daughter/wife of (Father's name...../Mother's name..... Husband's name) Age years R/s..... do hereby declare under oath that –

1. I have applied for the post of (please tick the appropriate option) with reference to Advertisement no. dated..... for walk-in process.
 - a) Deputy Manager (IT) (locomotor disability)
 - b) Junior Executive Assistant (deaf and hard of hearing)
 - c) Junior Executive Assistant (blindness and low vision)
 - d) Junior Executive Assistant (Autism/Mental Disability/Specific learning disability/Mental Illness and disability)
2. I have read all the terms and conditions published with the advertisements (i) AIGGPA-ADMN(PwBD)/2024/E-.....Dated/..../2024 and declare that I am fully eligible for Institutional service.
3. In addition, I also declare the following –
 - A. I have never been punished or blacklisted by any Court of law or any authority, which makes me ineligible for the Institutional services.
 - B. No Criminal/Civil/Police/Service related case Or complaint is pending against me before any Court of law Or any other authority, which, if decided against me, may make me ineligible for the Institutional service.
 - C. I am married while following the minimum age limit as mentioned in the gazette notification of the GAD, (Government of Madhya Pradesh) dt 10/03/2000 and I do not have more than two living children, born after 26/01/2001
 - D. The disability and cast certificate submitted by me has been issued by the proper official authority of the Government of Madhya Pradesh. As on today, it is undisputed and not under any dispute/Enquiry/Adjudication (If applicable otherwise strikeout).
 - E. If, later at any stage it is found that I have hidden Or mis-presented any information (fully/partially) or violated any rule, knowingly or unknowingly, the Institute will be free to take disciplinary/legal action against me.
4. I will abide by all the Rules, Regulations & Orders of the Institute.

(Signature)

Name-

Aadhar card N-

e-mail ID-

Mobile N-