

PRESCRIBED FORMAT
FOR SUBMISSION OF APPLICATIONS

Important (please don't leave blanks)	Advertisement No. and Date (appears on the top of the vacancy notice)	
	Post Applied for	
	Type of Appointment (Deputation/Absorption)	

A. PERSONAL DETAILS:-

1	Applicant's Name		Affix your latest passport size photograph
2	Father's Name		
3	Mother's Name		
4	Date of Birth (DD/MM/YY)		
5	Age as on 26/06/2024Years.....MonthDays	
6	Gender (Male/Female)		
7	Category (UR,OBC,SC,ST)		
8	Domicile (State)		
9	Age of retirement in parent organisation (for example 58 years/ 60 years /62 years etc.)		
10	Organization/Department		
11	Present Designation		
12	Present Pay-Scale and Basic Pay		
13	Holding present pay-scale w.e.f 26/06/2024		
14	Period of holding the present gradeYears.....Month.....Days	
15	Total Executive Experience as on 26/06/2024Years.....Month.....Days	
16	Present Address - Address Line 1 Address Line 2 City State Pin Code	
17	Permanent Address - Address Line 1 Address Line 2 City State Pin Code	

18	Contact No. (With STD code)	Landline Phone:..... Mobile: 1.....2..... Email ID:.....
19	Aadhar no.	
20	Pan No.	
21	Account Details – Account No. Bank Name IFSC Code

B. EDUCATIONAL DETAILS (Matriculation and onwards)

S.N	Qualification	Name of Board/ Institute /University	Year of Passing	Division/Grade /Percentage

(***Attach separate sheet, if required)

C. EXPERIENCE DETAILS:-

S.N	Period		Designation	Pay Scale	Organization	Responsibilities in brief***
	From	To				

(***Attach separate sheet, if required)

Total work experience as on date of advt. in the relevant field.....Years
.....month.

D. OTHER DETAILS:-

1	Whether any punishment awarded in last 10years (as on date of advertisement).	
	If yes, please furnish details	Yes/No
2	Whether any disciplinary action/inquiry is underway against the applicant to the best of his/her knowledge. (as on date of advertisement).	Yes/No
	If yes, please furnish details	
3	Furnish Annual Performance Appraisal Report (APAR) Numeric Grading/ Grading (Outstanding/ Very Good/Good/Average/Below average), if applicable.	2023-24
		2022-23
		2021-22
		2020-21
		2019-20
4	Time required for joining, if selected	
5	Is the candidate holding the present post on lien/deputation basis: -	Yes/No
	a. If yes, the name of the Organization in which the Lien is held:
	b. Date from which the Lien is held.
	c. Date from which the Applicant is on Deputation

E. SUPPORTING DOCUMENTS ENCLOSED:-

SN	Supporting Document (Self Certified)	Attached (Yes/No)	Remarks (if any)
1	Age proof (Matriculation Certificate/Mark-sheet)		
2	Qualification Certificates & Mark-sheets/degree (Only final year certificate)		
3	Employer Certificate / Appointment order/ Office order of joining the organization & initial grade. (In support of 20 years Executive Cadre Experience)		
4	Employer Certificate /Office order showing promotion to present grade. (In support of 2 years SAG Level Pay Scale as on 26/06/2024)		
5	Latest Salary slip (3 months)		
6	Document fulfilling Experience Criteria		
7	Copy of self-certified last 05 years APAR. The same would be required before interview mandatorily.		

F. Confirmation: I do hereby confirm that I am fulfilling the following criteria:-

SN	Criteria	Fulfilling (Yes/No)	Remarks (if any)
1	Age as on / / 2024		
2	Essential Qualification (Bachelor's in Electrical/ Mechanical/ Electronics & Communication Engineering)		
	Desirable Qualification (MBA or Masters' in Electrical/ Mechanical/Electronics & Communication Engineering.)		
3	Presently working with Govt. Org./PSU/Metro Rail/Railways/ Autonomous Govt/ Corporation/ Authority/Board/Infrastructure Govt. company/ Govt. of India.		
4	<u>Working in the Eligible pay scale or above</u> Rs. 120000-280000 (IDA) E8 since last 02 years (Pre- Revised Rs. 51300-73000, IDA) OR Rs. 144200-218200 (CDA) L14 (Pre-revised Rs. 37400-67000 + GP 10000 (CDA) or equivalent or above since last 02 years		
5	Period of Service in the scales as at point no. 4 above i.e. Minimum 2 year's service in the above scales		Period From: Period To:

6	Total Executive Experience is 20 Years and above		Period From:
7	<p>Essential Experience:</p> <p>a) Experience in Railway/Metro Rolling Stock or Railway/Metro Electrification or Railway/Metro signalling and telecommunication.</p> <p>Desirable Experience:</p> <p>b) Experience in planning, construction and execution of Railway/ Metro Rail projects.</p> <p>c) Extensive experience in design, procurement, installation & maintenance in at least one of the following:-</p> <ol style="list-style-type: none"> 1. Modern Rolling Stock used in Rail based Mass Transit Systems. 2. 750 V DC traction system, substations, HVAC, E&M of elevated stations 3. Metro Railways Signalling & Telecom Systems. <p>d) Experience in construction & maintenance of similar Metro/Urban Transport Systems.</p> <p>e) Experience and knowledge of coordination and interface within Railway/ Metro Rail related disciplines such as track, signalling, electrification and rolling stock, etc.</p> <p>f) Experience of all phases of rail based urban transportation projects on international bidding contract basis, i.e. planning, preparing Bid Documents, Bidding, Execution, Commissioning, Post Commissioning, Arbitration etc.</p>		Period To:
	• For Planning (Yes/No)		
	• For preparing Bid Documents & Bidding (Yes/No)		
	• For Execution & Commissioning (Yes/No)		
	• Post Commissioning (Yes/No)		
	• Arbitration (Yes/No)		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time. I further declare that I am not involved in any criminal case and/or no such case is pending against me in any court of law.

Date:

Place:

(Signature of the candidate)

Name.....

Designation.....

UNDERTAKING

(As per clause 11 of the ADVT. No. 2798/HRD/MPMRCL-053/2024)

(To be enclosed along with Application Form)

I, _____ (Name of the Candidate), Son/Daughter of _____ (Name of Father) do hereby apply for the post of Director (system) in Madhya Pradesh Metro Rail Corporation Limited (MPMRCL) and undertake to join MPMRCL in case of selection against the said post.

Date:

Place:

(Signature)

DECLARATION

(To be enclosed along with Application Form)

I.....son/daughter ofhereby certify that I have not been disqualified to act as Director under the provision of Section 164 or any other provisions of the Companies Act, 2013 or rules made there under.

I also declare that I am not facing any charge of, nor have ever been convicted for any act of moral turpitude or economic offence.

Date:

Place:

(Signature)

(To be filled by the PSU/Ministry/Department/Company Concerned)

(To be enclosed along with Application Form)

It is certified that the particulars furnished above have been scrutinized and found to be correct, as per official records.

**Signature and Designation of the
Competent Forwarding Authority
Along with Telephone No. and Official Seal**