Advertisement for Non-Teaching position through Outsourcing Agency

1.	Name of Post:	•	Server Administrator
2.	No. of Post:	•	01

3. Essential Educational Qualifications required

- B.Tech./B.E. in Computer Science, Information Technology, or a related discipline with 5 years of relevant experience

OR

- M.Tech./M.E. in Computer Science, Information Technology, or a related discipline with 3 years of relevant experience

OR

- MCA with 5 years of relevant experience

(Relevant experience means in the area of server administration and its related areas)

4. Desirable Qualifications required if any

- RHCSA (Red Hat Certified System Administrator) or equivalent certification in Linux system administration.
- MCSE (Microsoft Certified Solutions Expert) or relevant Windows Server certification.

5. Minimum Experience (Please mention Field/ specialization and number of Years)

- Hands-on experience in server administration, including server setup, configuration, maintenance, and troubleshooting of Windows and Linux servers in a production environment.
- Experience with user management, security settings, and system hardening.
- Proficiency in managing virtualized environments (VMware, XCP-ng/XOA, KVM, Hyper-V).
- Experience in taking backups and restorations and planning for disaster recovery.
- Good understanding of firewall, network protocols, and enterprise security best practices.

6. Desirable Experience, if any

- Experience with the administration of HPC Servers, Familiarity with Data Centre Activities

7. Minimum and maximum Age prescribed

- Maximum age:40 years

8. Monthly Salary Suggested (in INR)

- **Up to ₹80,000 per month (exact amount to be decided based on qualifications and experience)**

9.   Job Requirements / Description

1. Server Administration

- Installation, configuration, and maintenance of Windows and Linux-based servers.
- Configuration and management of open-source server monitoring tools and software such as LDAP, AD, DNS, DHCP, CloudPanel, Virtualmin, Web Server, Database Server, RADIUS, VoIP Server (FreePBX), IPAM, etc.
- Troubleshooting and resolving issues related to ERP hosting, web applications, and database performance tuning in coordination with web developers.
- Configure and maintain LDAP, or Active Directory for centralized user authentication and access control.
- Security management — monitoring enterprise security, configuring servers for compliance with institutional and cybersecurity policies.

2. Virtualization & Physical Infrastructure

- Installation and management of virtualization platforms and virtualized servers.
- Physical server setup, including RAID configuration and optimization for performance and redundancy.

3. Backup & Disaster Recovery

- Define and oversee the institute's backup and disaster recovery mechanism, ensuring alignment with data protection policies and institutional priorities.
- Implement backup mechanisms with regular validation of data integrity, perform backup audits, restoration drills, and offsite replication to ensure disaster recovery and business continuity.

4. System Monitoring & Automation

- Monitor system health and performance using monitoring tools to ensure high uptime and quick issue resolution.
- Implement scripting and automation (e.g., Bash, Python, Ansible) to streamline repetitive administrative tasks and optimize system performance.

10.	Period of Engagement	• Initially for 1 year, extendable based on performance
11.	Any other information	• Shortlisted candidates will be invited for an interview and technical skill test to assess their expertise in system administration. • Age, Education, Experience and other eligibility criteria can be relaxed, in case, if the candidate is found to be exceptionally good.

12.   Last date of advertisement: **February 13, 2026**

AdvertisementAdvertisementNon-Teaching Advertisement through Outsourcing Agency

Name of Post: Staff Nurse

No. of Post: 01

Essential Qualification: B.Sc. Nursing/ Diploma in Nursing and Midwifery

Desirable Qualification: Basic Computer skills (MS Office, HIMS, etc.)

Minimum Experience: 2 years of experience after B.Sc. Nursing and 5 years of experience after a diploma in nursing and Midwifery in a reputed hospital/ Institute.

Desirable Experience: Experience in the emergency room or medicine / surgical ward care will be preferred.
The candidate should have registration from the State Nursing Council.

Age: The applicant must be at least 21 years old and must not have completed 45 years of age on the last date for applying, as specified in the advertisement.

Salary: Between Rs. 25,000/- to Rs. 35,000/- (Consolidated) Per Month.

Job Requirements:

A. Patient Care

- Provide direct patient care (vital signs, hygiene, mobility, etc.)
- Administer medications and injections as per the treating doctor's orders
- Monitor patient condition and report changes to doctors
- Assist in procedures and treatments
- Maintain infection control practices

B. Clinical Duties

- Maintain nursing notes and patient files accurately
- Knowledge to operate essential medical equipment
- Manage IV lines, catheterisation, wound dressing, etc.

C. Administrative & Support Duties

- Maintain patient care, safety
- Maintain ward cleanliness.
- Be familiar with all relevant procedures/protocols of the Health Centre.
- Assist doctors and assistant nursing superintendent in developing, maintaining, and augmenting patient and Health Care facilities at the Institute Health Centre.
- Maintain confidentiality, medical ethics, and standard operating procedures of treatment and cases with absolute integrity.
- Duties as assigned by the Institute from time to time.

Last date of application: February 11, 2026

Advertisement for Non-Teaching Position through Outsourcing Agency

Name of the post: Junior Lab Assistant

No. of Post: 01

Essential:

- **Qualification:** Bachelor's degree (B.Sc.) in Physics from a recognized Institute. Good communication and management skills. Proficiency in computer operations.

- **Experience:** 03 years of relevant experience in physics teaching labs or a related field in an Educational / Research Institute.

Desirable:

- **Qualification:** Post-graduation degree (M.Sc.) in Physics from a recognized Institute, awarded not earlier than two years prior to the date of application.

Age: Maximum 28 years from the last date of advertisement.

Consolidated Salary: ₹27,102/- (consolidated) per month.

Job Requirements:

- Assisting in the conduction of teaching labs in B.Tech Engineering Physics course.
- Checking the operation of lab equipment and troubleshooting while the lab is in operation.
- Preparation and management of timetable for TA engagements in the lab.
- Assisting for conduction of end semester practical examination.
- Performing technical duties related to the laboratory activities, including departmental outreach activities related to school students and other visitors to the campus.
- Ensuring that all equipment is kept maintained and serviceable etc.
- Any other details as mentioned by the Institute.

Last date of application: February 13, 2026