



ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS), BHOPAL

Saket Nagar, Bhopal-462020 (Madhya Pradesh) India
Website : www.aiimsbhopal.edu.in

Advertisement No: AIIMS Bhopal/TMC/2025/2492

Dated: 16/05/2026

Advertisement for Written Test/Interview for contractual post in a research project funded by ICMR IIRP Small Extramural Grant

Applications are invited from highly motivated Indian nationals for the position of **Data Entry Operator (1)** in a research project funded by **ICMR IIRP Small Extramural Grant** purely on temporary basis with following details:

Title of the project: *Development of On-body Monitoring Device for Cardiovascular Health and Disease Prevention: Harnessing the power of Flexible Electronics and AI Technology*

Principal Investigator: **Dr. Syrpailyne Wankhar, Associate Professor**, Department of Translational Medicine, AIIMS Bhopal, E-mail: project.recruit.esg@gmail.com

Name of the Post	Data Entry Operator
Number of Post	One (01)
Essential Qualifications	12th passing science subjects or equivalent from recognized Board/Institution and Bachelor's degree in Computer Application/ Information Technology/ Computer Science Engineering/ Engineering Physics/ Mathematics and Computing/ Biological Sciences and Bio-Engineering/ Bioinformatics/ Applied Physics / Data Science and Engineering/ Health Informatics/ Medical Informatics/ Clinical Engineering from a recognized Board/Institution.
Desirable	Preference will be given to candidates with research experience in the relevant subject and a minimum of 55% marks (or equivalent CGPA) at the qualifying degree. Experience to statistics/QC (missing-data checks, duplicates, range/logic checks) and preparing clean, analysis-ready data. Experience in drawing software for simple labels, IDs, and form layouts. Handling/Preparing database and other computer related programs/activities related to biomedical/clinical research data workflows. Familiarity with medical terminology and metadata, and working knowledge of data privacy & confidentiality practices in health research. Experience generating dashboards and willingness to support field/site reconciliation tasks as and when needed.
Consolidated Salary	Rs 29,200/- per month
Age limit	Below 35 years (as on the last date of application). Age relaxation for SC/ST/OBC candidates will be applicable as per rule. Age relaxation

	may be given to deserving candidates by Competent Selection Committee.
Tenure	11 months as per institutional guidelines
Job Description	<ol style="list-style-type: none"> 1. The position is purely on temporary basis. 2. Enter data into project databases with defined coding standards. 3. Ingest device output files (JSON/Binary) from acquisition gateways; maintain file naming conventions and directory structures. 4. Run routine checks for completeness, consistency, duplicates, outliers, and timestamp alignment. 5. Maintain participant master log, device assignment log, session logs, and consent/status trackers. 6. Apply de-identification/pseudonymization rules before sharing for analysis. 7. Follow scheduled backup routines; maintain checksum/transfer logs. 8. Prepare import/export templates; assist with batch uploads and basic data wrangling. 9. Adhere to ICMR/Institutional data protection, confidentiality, and ethics requirements; handle restricted access folders and permissions. 10. Coordinate with the team, and investigators for timely receipt and reconciliation of data, etc. 11. Any other duties pertinent to data management as assigned by the PI/Co-I.
Application Fee	NIL

How to apply?

Interested candidates have to send scanned copy of duly filled application form (which can be downloaded from https://aiimsbhopal.edu.in/index_controller/career#SHTM) to email project.recruit.esg@gmail.com latest by **8th June 2026 (Monday)**. No hard copy or print needs to be sent. No TA/DA will be paid for attending the written examination/interview.

Date and Time of Written Test/ Interview:

Depending upon number of applications received and the post applied for, the candidates will be shortlisted for Interview or written test/skill test followed by Interview. Only shortlisted candidates will be informed through email and they will need to report for written test and/interview on a scheduled date (**tentatively 15th June 2026**) no later than 09:30 AM. The venue is Ground Floor, Savitri Bai Phule Bhawan (Nursing College Building), All India Institute of Medical Sciences Bhopal, Saket Nagar, Bhopal-462020, Madhya Pradesh.

When called, the candidates shall report for appearing in the written test and/interview with:

1. Duly Filled Application Form
2. Covering letter and detailed Curriculum Vitae (CV) along with passport size photographs (2).
3. Self-attested photocopies of proof of date of birth (class 10th certificate/ school leaving certificate, qualified National Eligibility Tests certificates/scores, eligibility qualification, mark-sheets, degrees, experience certificate, caste certificate, qualifying degree registration with statutory council (if applicable), NOC, along with original documents and other relevant testimonials which the candidate may wish to bring to the knowledge of the selection committee.

TERMS & CONDITIONS

1. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action. Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he/ she does not fulfil essential eligibility criteria.
2. Age concession: Age relaxation for SC/ST/OBC candidates, Retrenched Government Employees, Departmental candidates (including projects), and ex- servicemen in accordance with the instructions issued by the central Government from time to time will be applicable as per rule. Age concession to the extent of service is rendered in the research projects will also be admissible for experienced and skilled persons as per the competent selection committee. The effective date of fulfilling eligibility criteria (including qualifications and experience. Etc.), upper age limit will be the date of walk-in/ written examination.
3. **Tenure:** The assignment will be governed as per the rules / instructions received from the competent authority from time to time. This appointment will not vest any right to claim by the candidate for regular appointment or permanent absorption in AIIMS Bhopal or for continued contractual appointment.
4. **Expiry of Contract:** The contractual appointment can be terminated at any time by either side by giving 30 days' notice or salary in lieu thereof.
5. **Leave:** The leave entitlement of the appointee shall be governed in terms of the leave policy governing extramural research projects as amended from time to time.
6. **Accommodation:** No hostel or any other accommodation will be provided by the Institute / Principal Investigator.
7. The candidate who is already in government service shall submit 'No Objection Certificate' from the present employer at the time of the Interview
8. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.
9. The candidate should bring along original certificates in support of his/her age, educational/ professional qualification, experience etc., two recent passport size colour photographs and a one set of self-attested photocopies of the relevant documents failing which he/she will not be allowed to participate in the written test.
10. The candidate applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
11. No travelling or other allowances will be paid to the candidate for appearing in written examination or for joining the post.
12. Canvassing of any kind will lead to disqualification.
13. Private practice of any type is prohibited.
14. He / She can be posted at any place as per the requirement of the project including rural areas / field sites.
15. He / She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.
16. The decision of the competent authority regarding the selection of the candidate will be final and no representation will be entertained in this regard.
17. The candidate should not have been convicted by any Court of Law.
18. In case any information given or declaration by the candidate is found to be false if the candidate has willfully suppressed any material information relevant to his appointment, he/she will be liable to be removed from the service and any action taken as deemed fit by the appointing authority.
19. Incomplete applications in any aspect will be summarily rejected.
20. The Competent Authority reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.
21. All information/updates pertaining to this advertisement including date of Interview, result, joining etc., will be displayed on the AIIMS Bhopal website which is www.aiimsbhopal.edu.in
22. It will be the responsibility of applicants to keep abreast of the developments regarding the written/interview/change in date of the exam/result etc. by visiting institute website regularly.

23. All disputes will be subject to jurisdictions of Court of Law at Bhopal.

Dr Syrpailyne Wankhar
Principal Investigator
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All India Institute of Medical Sciences (AIIMS) Bhopal
Saket Nagar Bhopal-462020 (MP).